



Facility Rental Rules and Regulations

- Rental fees vary depending on the area(s) being used and whether or not the Farmers Market restrooms are used.
- The standard rental time varies for different spaces. No deviation from set rental times is permitted without the Farmers Market Manager's approval.
- Payment of the rental fee and a signed Farmers Market Rental Application is required to reserve the date/time and space.
- Applicants must review and sign the Farmers Market Rental Inspection Checklist before and after the rental.
- Event set-up and clean-up are the responsibility of the Renter and must be done prior to departure.
- Renters are responsible for pick-up and disposal of all refuse/trash in the rental area.
- Renters will place all trash/trash bags in the outside dumpster located in the gated area behind the facility.
- All items brought into the facility by the renter are to be removed by the end of the Rental Period.
- Renters are required to replace all furnishings to their original positions before leaving the facility.
- City-owned equipment made available and used by the renter must be thoroughly cleaned. This includes tables, chairs, floors, sinks, restrooms and hallways. See Farmers Market Rental Inspection Checklist for further details.
- If additional facility cleaning is required by Farmers Market staff, the cost will be deducted from the damage deposit.
- Decorations are allowed with non-marring adhesive only. No tacks, staples, glue, paint, ink, marker, or permanent markings of any kind may be made on any Farmers Market property or furnishings.
- All tables must be covered.
- Glitter, confetti, and helium balloons are not permitted.
- Absolutely no staking is allowed on Farmers Market grounds.

- Smoking is not permitted within 25 feet of City buildings, which includes the Farmers Market.
- All minors on premises must have adult supervision at all times.
- No pets are allowed on Farmers Market grounds, except for licensed service animals.
- Event participants must park in designated parking areas only. Please do not park illegally or in fire lanes. Overnight parking is not permitted.
- No alcoholic beverages may be brought onto the premises from an outside source. See Alcohol Service Policies and Beverage Service Guidelines.
- Renter and guests, and/or event participants must abide by all City laws and ordinances.